



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	GOVT. DEGREE COLLEGE RAMNAGAR
• Name of the Head of the institution	Dr. UDHEY BHANU
• Designation	PRINCIPAL (In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01990227031
• Mobile No:	9419175876
• Registered e-mail	principalgdcragnar@yahoo.com
• Alternate e-mail	iqacgdcgr@gmail.com
• Address	GOVT. DEGREE COLLEGE RAMNAGAR DISTT. UDHAMPUR JAMMU AND KASHMIR (UT) -182122
• City/Town	RAMNAGAR
• State/UT	Jammu And Kashmir
• Pin Code	182122
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Jammu				
• Name of the IQAC Coordinator	Prof. Brinder Kumar				
• Phone No.	01990227031				
• Alternate phone No.	01990227031				
• Mobile	7006327257				
• IQAC e-mail address	iqacgdcrgr@gmail.com				
• Alternate e-mail address	bkgorka14@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.gdcramnagar.in/pdf/AQAR%202019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gdcramnagar.in/pdf/Academic%20Cald.%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.56	2019	01/05/2019	30/04/2024
6. Date of Establishment of IQAC			01/08/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt. Degree College Ramnagar	Treasury Fund	State	2020-21 (365 days)	426.592 Lac	
Govt. Degree College Ramnagar	115-Works	State	2020-21 (365 days)	119.300 Lac	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* Prepared and Compiled AQAR for the session 2020-21 in the Covid-19 Pandemic * Upgrade modern method of teaching and learning by converting 6 classrooms and 2 Labs into smart classrooms. * Documentation of Programmes / activities performed by different committees. * Collected and analyzed Feedback from different stakeholders. * Facelift of administrative block and Science block of the college.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Point-1 of Action Plan 2020-21: The first and foremost point to be taken is the submission of pending AQAR.</p>	<p>Action Taken: Submitted AQAR for the session 2019-20.</p>
<p>Point-2 of Action Plan 2020-21: To obtains feedback on the syllabus and its transaction at the institution from students, Teachers and Alumni for the session 2020-21</p>	<p>Action Taken: Feedback collected and analyzed for the session 2020-21.</p>
<p>Point-3 of Action Plan 2020-21: The IT facilities for the students need to be upgraded so as to increase the online resources access to the students viz. creating internet zone, installation of high-speed internet. Digitalization of classrooms is to be done in the phased manner.</p>	<p>Action Taken: WiFi facility provided to the students. Installed 9 nos. Interactive flat panels in the classrooms, labs, conference hall and eduset room.</p>
<p>Point-4 of Action Plan 2020-21: To facelift the administrative block and science block.</p>	<p>Action Taken: Facelift of administrative block and science block has been completed.</p>
<p>Point-5 of Action Plan 2020-21: To enrich library a greater number of books are required to be purchased as per the courses and syllabi.</p>	<p>Action Taken: Required books as per the recommendation of concern HoDs. has been purchased.</p>
<p>Point-6 of Action Plan 2020-21: To upgrade the existing conference hall, one large round table, chairs, one Interactive flat Panel and podium with inbuild speaker and mic may be installed in the conference hall.</p>	<p>Action Taken: Installed one large round table, 100 nos. chairs, one Interactive flat Panel and podium with inbuild speaker in the conference hall.</p>
<p>Point-7 of Action Plan 2020-21: To upgrade the existing Eduset room, one Interactive flat Panel and podium with inbuild speaker</p>	<p>Action Taken: Installed one Interactive flat Panel and podium with inbuild speaker and mic in the Eduset room.</p>

and mic may be installed in the Eduset room.	
Point-8 of Action Plan 2020-21: To upgrade the existing browsing centre by installing more nos. of all-in-one computers.	Action Taken: Installed 26 nos. of computer with work station in the browsing center.
Point-9 of Action Plan 2020-21: To upgrade the sports facility (both indoor and outdoor) for the students by installing open gym and 16 work stationed panel in the campus.	Action Taken: Installed 9 nos. of open gym equipment's in front of science block and 16 work station panel as indoor gym in the girl's hostel.
Point-10 of Action Plan 2020-21: For the safety and security of the students/campus, the whole campus area should be covered with chain link fence wire.	Action Taken: Installation of chain link fence wire project has been referred to PWD department for further action.
Point-11 of Action Plan 2020-21: To cater the need of clean drinking water for students, one more water cooler with aqua guard may be installed in the campus.	Action Taken: Installed one water cooler having capacity of 150 Liters/hour with aqua guard in the academic block.
Point-12 of Action Plan 2020-21: To introduce new subject in the B. A/B.Sc. Program like Music, Library Science, Physical Education and Public administration from next session.	Action Taken: Applied for the grant of affiliation of mentioned subject and required affiliation fee has been submitted to CDC University of Jammu. Following subjects will be started from the 2022-23.
Point-13 of Action Plan 2020-21: To enhance the college infrastructure via Multipurpose Hall, Science laboratories, Canteen and Chowkidar Hut.	Action Taken: The following construction projects has been referred to PWD department for further necessary action.
Point-14 of Action Plan 2020-21: New Equipment's/Instruments are to be purchased for different departments viz. Physics, Chemistry, Botany, Zoology, Geology and Computer Lab etc.,	Action Taken: Purchased required nos. of equipment's in the labs.

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>College Advisory Committee</td> <td>23/02/2022</td> </tr> </table>		Name	Date of meeting(s)	College Advisory Committee	23/02/2022
Name	Date of meeting(s)				
College Advisory Committee	23/02/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-21</td> <td>18/02/2022</td> </tr> </table>		Year	Date of Submission	2020-21	18/02/2022
Year	Date of Submission				
2020-21	18/02/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	431				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2. Student					
2.1 Number of students during the year	831				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	448				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				

2.3	284
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	30
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	127.66
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	57
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The College ensures effective curriculum delivery by following the	

academic calendar provided by University of Jammu, Jammu. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the University of Jammu in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. The faculty of this college strives to make an honest conscientious and sincere effort to inculcate the basic human attributes of truth, beauty and the goodness in the students. This is the co-educational institution enrolling more than 500 students every year with multi faculty educating all the streams viz, Arts, Commerce, Science, B.C.A., B.B.A the college. The current session was greatly affected by Covid-19 Pandemic. So, the online mode of teaching was practiced mostly in the session. College implements and delivers the curriculum prepared, approved and provided by the University of Jammu through their respective Board of Studies (BoS) for these programs. Institution ensures the efficient and effective delivery of curriculum within the framework provided in order to achieve its mission. Institution provides an active and well-planned academic plan for the effective implementation of curriculum, as per the following documented process:

1. At the beginning of each academic session, institutional as well as individual departmental academic calendars are prepared keeping in mind various curricular, co-curricular and extra-curricular activities.
2. Individual departmental timetables are prepared by various departments so as to allocate the theory and laboratory courses to faculty members according to skills and relevant experience. For the ease and convenient of the students, departmental timetables are displayed on respective departmental noticeboards.
3. For delivering lectures traditional as well as power point presentation methods are used Lectures are prepared by the faculty members using university prescribed books and other references including internet resources. Laboratory manuals are prepared and updated every year so that student may not suffer and perform experiments in order to understand various theoretical concepts. Moreover, for the effective delivery of the curriculum respective faculty members are also encouraged to prepare and maintain course files and other academic record in their respective subjects.

4. Continue monitoring and documentation of academic progress for each individual subject is done. Regular Class tests are conducted for each subject along with oral examination. Moreover, remedial classes are also conducted for the students having poor academic performance. Guidance and counselling of the students for various academic and non-academic related issues are done through well planned mechanism which includes seminars, motivational lectures, plays etc.

5. Apart from traditional teaching methods, regular workshops, student's seminars, field visits are conducted every year to improve the interest of students in studies. To keep update their knowledge about various developments in the field of education, teaching Staff is regularly encouraged to attend refresher courses, workshops and seminar Regular and timely feedback is taken from teachers, academia, and students on curriculum for improve the teaching learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to University of Jammu and implements the curriculum prepared by the BoS of University of Jammu. The institute has developed a structured and documented process for implementing the curriculum. It is as follows:

- Before the commencement of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University. This academic calendar includes the dates for internal examinations, seminars, workshops, expert talks, add-on programs and other cocurricular and extra-curricular activities.
- HoD prepares the class timetable, and course plan for the semester. The course plan containing class timetable, semester calendar and syllabus is given to all the students. It is also published on the college website.
- Concern faculty meets the students after the last University examination, reviews the semester completed, and discusses with them

about the next semester. They incorporate the suggestions and prepare the course plan and distributes them to the students.

- Faculty members revise the COs of their courses, and prepare/update their lecture materials. The syllabus is enriched by adding contents beyond syllabus, to ensure achievement of the COs. Faculty members also prepare assignments and case studies in advance. They also prepare a question bank of their courses. Resources like relevant websites and e-resources are made available for advanced learners

- IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions, etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

175

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Different Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany and Geology. Courses that teach human values in its curricula are Political science, Commerce, English, Education. Professional ethics are integrated in the courses of Philosophy, Commerce and Education subjects. The college offers a separate skill course in Gender sensitization. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Cocurricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of Bowlees, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. World Wetland Day, World Environment Day, N.S.S. Day, etc are organized in the college every year. The college has taken active participation in Swachh Bharat Summer Internship (SBSI) Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., YRC, SVEEP, and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities like celebration of International Women day in the College.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

128

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.gdcramnagar.in/pdf/feedback%20report%20combined%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

830

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

113

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Degree College, Ramnagar is located at remote Thaplal village of Tehsil Ramnagar at a distance of about 41 Km from District Udhampur. The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers' assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. Teachers remain available in college to clear the doubts and counsel the students even on a one-to-one basis. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power, archaeological sites, diversity rich areas, etc and universities are regularly conducted.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
831	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Govt. Degree College Ramnagar always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem-solving methodologies. Regular participative activities viz., group discussions, projects, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self-study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swach Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, cocurricular and field-based activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the field/natural conditions. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box, nurture their talents and leadership capabilities. To increase the

concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counselling cell, the Debate Committee and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Interactive Flat Panel, LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, WhatsApp group, Zoom and Google classrooms, WISE app, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the Covid-19 Pandemic. Airtel wifi facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedbacks are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

72

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the University of Jammu. Date sheets and notifications of Internal assessment is circulated in classrooms, displayed on notice boards and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college is affiliated to the University of Jammu and hence the pattern prescribed by the university is strictly followed. Based on the norms set by the University, an academic calendar is framed by Internal Quality Assurance Cell (IQAC) and approved by the Principal which includes the schedule for the conduct of Internal Examination

and the dates for other curricular and cocurricular activities. Students are informed well in advance about the academic calendar of the Institution through Admission brochure. The Institution adhere the Academic Calendar of University of Jammu for the conduct of External Evaluation Examination As per the CBCS, Term End Examinations are conducted twice in a year for each academic year and once for each respective semester. For the conduct of Internal Exams, an academic calendar is framed for each semester by the Examinations Committee with the consultation of all HODs and student's representatives. The Internal Examination is conducted twice in an academic year, and once for each semester. Schedule for various activities such as cultural program, seminar, workshops, tutorial class, academic tools and extension activities, NSS, NCC and sports events are also included in the academic calendar for all round development of the students. Theory and Practical Time tables are prepared facilitating the teachers to avail sufficient time for each subject as per the workload allotted by UGC. Theory and Practical Time Tables for each semester are displayed on the Notice Boards and also circulated among the stakeholders. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.gdcramnagar.in/programmeoutcomes.php
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous, it is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.gdcramnagar.in/programmeoutcomes.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

289

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gdcramnagar.in/pdf/sss%202020-21%20report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in the tribal villages, adopted villages and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building.

At the same time the needs of the society and the needs of the downtrodden sections are fulfilled.

The NSS units could not conduct the activities as where planned, due to pandemic, but some extension activities conducted in the academic year 2020-21 are as under;

1. During the peak pandemic period (March-August 2020), District administration Udhampur, was facilitated by the College administration by providing Accommodation for Quarantine/Covid patient's centre. One of our building, Girl's hostel and a lecture Hall were used as Covid isolation centers. Dr. Hari Singh and Dr. Om Praksah, Assistant Professors of the college, facilitated this process. The covid centres were provided all the facilities Viz. Electricity, Genset etc.
2. Our college was Covid testing and monitoring centre for travellers. Our team facilitated the Administration during Covid pandemic 2020.
3. Our NSS volunteer actively and enthusiastically assisted the adopted village and area near by the college during 1st wave of Covid Pandemic, by providing them the mask, sanitizers etc.

4. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages. Posters were pasted on public places where people were given information related to SOPs , use of masks etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.

5. In connection to the "Mission Poshan 2.0" launched by Govt of India, one day "Poshan Abhiyaan" was organized by NSS Unit of Govt Degree College Ramnagar at GMS Thaplal (NSS adopted village) under the guidance of Prof Ritika Mahajan, NSS PO on 24-2-2021. The programme started with the interactive session by Prof Ritika Mahajan, NSS PO in which she told the students that healthy and nutritive food could be the medicine for the healthy living and motivated them to stay apart from the junk food.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

500

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee/College Development Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. whenever need arises to augment infrastructure in terms of classroom, laboratory books etc., DPR'S are submitted to the higher education department for allotment of funds and execution of work thereof. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors, Interactive Flat Panels etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The available

physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, Sports Training classes etc. On Sundays the class rooms are used for carrying out counselling of IGNOU. It is used as an examination centre for college internal and external examinations as well as for other universities like IGNOU, etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements by installing 9 No. of Interactive Flat Panels in the Classrooms, Labs, Edusat and Conference Hall.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Training Instructor. The college has well formed Volley Ball court, Basket Ball Court, Small Cricket ground, 9 station outdoor gym and 16 station indoor gym, indoor sports facility like table tennis table, Carom board and chess board etc. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events, National events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting gear are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies. Yoga class/awareness Programme: Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a national workshop was conducted for the faculty and students by expert yoga trainers. One male trainer and one female trainer. Cultural activities: The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular

activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs to make this happen. A Hall with a capacity of 150 students is used for conducting different types of cultural programs in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

102.6

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using "KOHA 19.11.01 23 Dec 2019" software and library is partially automated. The total numbers of books in library are about 12000 approx. and number of visitors per day is 80-100. The library has browsing centre, Xerox facility, one reading room equipped with 13 computers and wifi facility for users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. The interactive Flat Panel, LCD Projector, Printers, All in One/high configuration PCs were installed in the college. Smart classrooms equipped with interactive Flat Panel, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after Airtel telecommunication installed wi-fi facility in the college in 2020. College is also availing the lease line internet facility from Airtel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

38.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under:

Building Infrastructure: Being fully government institution, a

constant effort is made to provide safe and secure space for equipment's and tools. There is a college development committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, government agencies like RB Division, PWD, JKPC (Jammu Kashmir Projects Construction Corporation), SICOP (small scale industries development corporation limited), JKPHB (JK Police Housing Board), PDD etc supervise the work done by the contractors. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings.

Laboratory

Equipment's and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipment's and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipment's and machines is carried out to record the functional and non-functional equipments from time to time. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary.

Computer and IT infrastructure: Maintain stock register and dead stock register regularly to keep record of the functional and non-functional items. Maintenance and up gradation are looked after at departmental level (Computer Application and BCA) and concerned technicians are hired whenever necessary.

Furniture related items: There is a college development committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund.

Maintenance of Library/ Library Materials: Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local

fund employees for dusting and cleaning the library materials.

Sports Equipments: The sports department regularly maintains the stock register for the equipments and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

187

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to have student representative for every semester in Arts, Medical, Non-Medical, B. Com, BBA and BCA streams. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the University of Jammu before commencement of examination is verified from these students' representatives before passing to university authorities. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

The college has not a registered Alumni Association. But the college has started the process of registered alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "endeavors to be exemplary which is committed towards imparting quality education that is accessible and affordable to the contemporary society at large. Today, as we stand at the precipice of change in the higher education in the state. We are confident that the alumni of this college shall carry on the legacy of the education innovations and enlightenment for all times to come. Mission of the college is 1. Committed to provide serene environment which stimulates learning and intellectual creativity so that each student develops lifelong learning skills, human values, sense of yearning for perfection, excellence and acquire degree that is relevant and useful so that they can compete globally through their own capabilities and capacities. 2. Last but not the least this young college envisions to impart quality education to conquer the heights of ignorance, superstition and injustice and usher this otherwise remote areas of the state into the dawn of enlightenment knowledge and social reformation. The college management is headed by the principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and cocurricular affairs and administrative functions of the institution. The heads of the departments / subjects are

authorised to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them are given due cognizance by the principal. The leadership qualities and decision-making ability are nurtured in heads of Departments. An environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Higher education department gives sufficient freedom to the principal, who is the academic head of the institution to function in order to fulfil the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and cocurricular activities to be conducted in the course of the academic year. The list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision making ensures total participation of all the people concerned.

The establishment section administration of the College is headed by the Section Officer (SO) under whom there are Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions.

Participative management: The Administration is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are;

1. Quality enhancement and improved teaching-learning environment.
2. Enhancement of student support systems.
3. Improved student success rate.
4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of ICT tools in the teaching-learning process.
5. The teacher to be more of a facilitator and mentor than just a full-time tutor.
6. Life skills will be an integral part in curriculum development and delivery.
7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers' expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. Degree college Ramnagar is governed by Higher Education Department of J&K Govt., which has the responsibility to take care of all the colleges in the UT of Jammu & Kashmir. However, the administration of Govt. Degree College Ramnagar is the responsibility of the principal who is directly accountable to the Department of Higher education.

Principal: The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non-teaching staff.

Heads of Departments: The Heads of Departments ensure that the plans communicated to them by the principal are implemented systematically.

Committees for cocurricular activities: The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Govt. college, the J&K Govt. offers the following welfare schemes for all its employees.

Teaching Staff: National Pension Scheme, General Provident Fund, State Life insurance, Teacher welfare fund. Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Medical Allowance, House Rent Allowance. Summer and winter vacation to teaching staff. The order is issued by the higher education department, which is strictly followed by the college. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Casual leave of 15 days for the employees.

Non-teaching staff: National Pension Scheme, General Provident Fund, State Life insurance. Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Medical Allowance, House Rent Allowance. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Casual leave of 15 days for the employees.

Students: Scholarship from Social Welfare Department for ST, SC, OBC Minority Scholarship and Students Aid for needy and Poor students. Students, for participation in sports another activities students are given TA@240/- per candidate for one side journey, DA @150 and Refreshment @ 50 addition to the match fee deposited as required from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty: Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at

every step of up gradation / next promotion.

Performance Appraisal for non-teaching faculty: The appointment is made through the Government of Jammu and Kashmir and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the government degree college Ramnagar. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Jammu and Kashmir. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under:

The IQAC ensure the documentation process of each and every activity performed by the different committees of the college.

The IQAC ensure the effective implementation of academic calendar and class time table in the academic session.

The IQAC ensure that all the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.

Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund. The college administration provides the transport facility to the needy students at lowest possible bus fare.

The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships and PMSSS.

The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream.

Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use interactive flat panel and audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc. for effective practical demonstration process. For more effective teaching in the classroom 9 Nos. of classrooms, labs and conference hall are equipped with interactive flat panel in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals.

Some of activities of IQAC in this regard are:

1. Student's feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The student's feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The principal is informed on daily basis.

3. Remedial Classes: The teachers conduct remedial classes, revision and class test for the students wherever needed.

4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows:

1) **Safety and security:** College Women development cell is led by a senior, confident and caring female teaching member. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student with in the institution. Various moral and religious lectures from time to time, by teachers play a pivotal role in controlling any type of deviant behaviour. A Gender sensitization course is offered in the college as Skill Enhancement course in the subject of sociology.

2) **Counselling:** The female teaching faculty in particular are advised to counsel girl students in class, parks, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually, as suits the situation. The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the

student community. For personal hygiene awareness, medical lady doctors, gynaecologist are often invited to interact with students, where only female faculty members remain present. A good result of one-to-one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students.

There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.

3.Common Room: The college has a common room where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. Medical aid is provided free of cost.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Safety and security, Common Room, Counselling

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of

non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped in a particular area. During the autumn season a large quantity of fallen dry leaves are collected

and dumped to decompose for manure.

Liquid waste: All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E- Waste management: The college has minimum e-waste. The waste if any is sold to vendors for recycling.

Hazardous chemical and radioactive waste management: The college has negligible hazardous chemical and radioactive waste. The chemical used in the chemistry lab are disposed properly.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

D. Any 1 of the above

reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>Govt. Degree College Ramnagar provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's Day, Yoga Day, Constitution Day, Azadi ka Amrut Mahotsav, Ek Bharat Shrestha Bharat also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.</p>	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded
7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	
<p>The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens. GDC Ramnagar regularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Some of the regularly conducted</p>	

activities are, Anti Ragging Committee/Squad, contribution towards Armed Forces Flag Day/PM Relief Fund/CM Relief Fund, Swachhata Abhiyan, Fitness activities, Yoga and games, tree plantation, blood donations drives, Awareness of Flag Code, etc. Also, as mandated by various statutes and laws, there are various other committees like Library Committee, Grievance Redressal Committee, RTI Rules of IIFT, etc. for looking into the issues of students and employees promptly. The supporting emails, office orders and photos are placed. Further, being an academic institute our main focus is on sensitizing our students to become mature and responsible citizens of India. Their course curriculum compulsorily includes a course on Corporate Governance & Ethics and they have to participate in various social awareness programmes which is also a compulsory course as part of their curriculum.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates national commemorative days like National Unity Day, Republic Day, Independence Day and Constitution Day with full enthusiasm every year.

Students take an active part in organising the Independence Day and Republic Day celebrations. On both these days, our national flag is hoisted with full honour and the national anthem is sung by all the attendees. Due to the covid pandemic, the institute is closed for students. However, still, efforts have been made to conduct various important events either through online or on virtual mode. GDC Ramnagar takes pride in organising all the important national events irrespective of any bias towards caste, creed or religion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 2020-21

1) **TITLE OF THE BEST PRACTICE:** Adoption of Thaplal Village (Thaplal, Ramnagar) for the betterment of health and hygienic condition of the people.

GOAL: Objective of the practice was to aware the people specifically the children of the village about healthy living, who could be the future students of the college. Another goal was to expose the students of GMS Thaplal to college environment and other high-tech resources so as to inspire them to achieve good academic grades with all-round development of the child. In addition, to this college also had an aim to shoulder the social responsibility.

CONTEXT: The challenging issue was to upgrade the quality living and to improve the healthy life style of students belong to weaker

sections of the society. The NSS volunteers told the students and children that healthy and nutritive food could be the medicine for the healthy living and motivated them to stay apart from the junk food. The NSS volunteers generally visit the adopted village mostly in working hours of the college, which moderately effects the study of these students. However, these challenges were dealt with efficiency by the college administration and no stone was left unturned to achieve the desired objectives.

THE PRACTICE & THE EVIDENCE OF THE SUCCESS: The College adopted village Thaplal (Thaplal, Ramnagar) for a focused intervention in the area of hygienic and healthy development of students has been recorded. The peculiarity of the GM school was that maximum of its enrolled students belonged to poor families. The college intended to overcome the limitations of the school and to provide the necessary facilities to such students. The NSS volunteers interacted with the young minds and donated them notebooks, stationary materials and healthy eatable products. The college organized one day camp at the adopted village and distributed free mask, soap and sanitizers during the Covid-19 pandemic. The practice was found to be successful as the financial burden for purchasing of such items was found to vanish.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: The resources and funds required to improve healthy and hygienic conditions of the adopted village. They need clean drinking water and healthy diet. The availability of these resources in particular was a challenging task for the college due to financial constraint. The NSS volunteers approached and ensured the supply of clean drinking water.

2. ADMISSION FEE REIMBURSEMENT

The institution reimbursed the admission fee of 05 students belonging to financially weaker families.

Goal: The purpose of this exercise was to motivate students for the studies and prevent them from dropping out of the College due to financial constraints. Main goals of this practice are:

1. Identification of students having financial constraints.
2. Reimbursement of admission fees, and
3. Reducing dropout ratio of the students.

THE PRACTICE & THE EVIDENCE OF THE SUCCESS: In August 2020, staff

members and admission committee in particular was instructed to identify the students belonging to financially weaker families who were not in a position to afford the admission fees of the College. The admission fee of the identified students was reimbursed out of Red Cross/ Student aid fund after proper verification of their particulars. Additionally, fee of 03 students was also paid by the contribution of staff members.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

As large number of applications were received for the fee reimbursement and in view of the limited funds available with the College, it was not possible to entertain all of them. So, we had to select only most genuine cases among them for the fee reimbursement. We can help more students if Govt. provides additional funds for this.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Although NSS & NCC plays an important role in every sphere of life. Every college and institution established the NSS & NCC unit. We see in many institutions; the Authority has made it compulsory for the students to join the organization to serve the nation. The main motto of establishment of this organization is to train the youngsters to serve the nation with enthusiasm and dedication. The volunteers and cadets perform various activities and provide service at various levels from institution to society. NCC cadets are always at the forefront in undertaking social services, community development and civic action programmes. They always come forward to help the needy in situation like Covid-19 Pandemic, traffic accident, emergency in hospital etc. They are always ready to donate blood when such situation arises. Sometimes, they help the traffic police to control the traffic to make the flow of traffic easy. Besides this, our college has a unique feature/Distinctiveness regarding the community service to visit the area where old age

people need their help most. The college administration mobilizes the NSS Volunteers to reach out the adopted village and aware the people about hygienic and healthy living. The NSS Volunteers camp the area and try their level best to provide the help to needy. Our NSS volunteers and NCC cadets also aware the people by organizing the awareness camp regarding the duties and responsibilities of the individual and society towards the betterment of the nation.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college proposes following future plan for the next Academic year 2021-22

1. Levelling of playground and Facelift of all Buildings of the college.
2. Construction of Chowkidar Hut
3. Introduction of New courses like Music, Public Administration and Physical Science in the college.
4. Establishment of 2 additional labs
5. Modernization of science labs.
6. Development of car parking for staff.
7. Organisation of one week workshop, "ICT in Education" for teachers.
8. Organise international conference.
9. Construction of Auditorium in the college.
10. Installing chain-link wire fence on college boundary.